



TEXAS TECH UNIVERSITY SYSTEM  
**Facilities Planning and Construction™**

**REQUEST FOR QUALIFICATIONS**

**PUBLIC ART**

**J.T. & Margaret Talkington College of Visual & Performing Arts  
Theatre and Dance Complex**  
Texas Tech University  
Project Number 14-14  
Lubbock, Texas

**DEADLINE FOR SUBMISSION OF QUALIFICATIONS**  
**3:00 PM, CDT, Thursday, June 15, 2017**

Facilities Planning & Construction  
Box 42014  
Lubbock, TX 79409-2014

806-742-2116  
FAX: 806-742-1169

The Texas Tech University System is an Equal Opportunity Employer that encourages all Historically Underutilized Businesses to participate.

## I. REQUEST FOR QUALIFICATIONS IN PUBLIC ART

The Texas Tech University System (Texas Tech) seeks Statements of Qualifications from Professional Visual Artists for the project described below. The selected Artist will contract directly with Texas Tech to successfully complete the full scope of the Project within the project budget and on schedule. Through the percent-for-art program, Texas Tech seeks to enrich the cultural and intellectual life of its campuses by building a collection of public art created by leading artists of our time.

This Request for Qualifications (RFQ) provides information on the scope of the project and information to aid in preparing responses to this RFQ. All inquiries regarding this Project and RFQ must be in writing and must be submitted to the Project Manager listed below in sufficient time to allow Texas Tech to respond. Texas Tech will evaluate the inquiries, determine whether an Addendum is required, and issue an appropriate response on the Electronic State Business Daily (<http://esbd.cpa.state.tx.us>). Interested artists should periodically check the ESD posting for revisions.

Facilities Planning and Construction is not responsible for the accuracy or comprehensiveness of information provided by other Texas Tech officials or other agencies. Artists should not rely on information obtained from sources other than the Project Manager listed below. Texas Tech reserves the right to waive any or all formalities and to reject any or all responses if it determines it is in its best interest to do so.

## II. PROJECT INFORMATION

Project: College of Visual and Performing Arts Theatre and Dance Complex

Project Number: 14-14

Institution: Texas Tech University

Location: Lubbock, Texas

Completion Date: December 2018

Project Budget: **\$220,000 (All Inclusive).** This amount is inclusive of all costs associated with this public art project including, but not limited to, artist fees, other consultants' and subcontractors' fees, insurance conforming to Texas Tech University standards, engineering, materials, fabrication, transportation, installation (including any site modification), and post-installation documentation.

*\*Please note that artists submitting from outside of the United States may be subject to a 30% tax withholding from the Internal Revenue Service.*

Project Scope: The Texas Tech University System seeks to commission a professional artist to create site-specific exterior sculpture(s) to be placed outside the College of Visual and Performing Arts' Theatre and Dance Complex, located at the Texas Tech University campus in Lubbock, TX. Construction of the facility's addition will be completed by December 2018.

The Charles E. Maedgen Theatre, built in 1964, houses faculty offices, classrooms, a black box theatre and a 400-seat proscenium theatre that has hosted over 170 University Theatre productions and many theatrical competitions. The 50,000 GSF Theatre and Dance Complex addition will include features such as a new lobby, updated black box theatre, classrooms, rehearsal spaces, green room, scene shop expansion, a CADD lab, and faculty/staff offices.

Safety is imperative; durable, low-maintenance materials are recommended to withstand West Texas' intense weather conditions. The public art will serve to enhance and highlight the new entrance to the building. The current entrance will still be prominent; however, the

public art at this location should attract visitors more directly to the new entrance and welcome them to the theatre. Ideal submissions should incorporate light into the piece as many visitors will be here during both the day and night. This piece should be outdoors and available to the community, as well as integrated into the environment. Water features are highly discouraged, but the selected artist will have an opportunity to collaborate with landscape architects for the project.

This piece should imply movement or a kinetic element and be interpretive and abstract. The sculpture should have a light and airy feel. Any concepts that may be considered polemic or political should be avoided. Also, human forms, theatrical stereotypes, and literal sculpture should be avoided. Artists should attempt to create a design that speaks to the artistic expressions that will take place within this building, as well as welcome visitors to their experience in the Maedgen Theatre. We are seeking art that represents metaphorically the act of theatre.

Outdoor public art near this location include “Summer Tree Autumn Tree” by Corinne Ulmann, “Headwaters” by Larry Kirkland, and a reproduction of the ancient Greek sculpture “Zeus or Poseidon of Artemision” by an unknown artist (see photos in attachments). Paintings by Tina Fuentes are in the current Maedgen Theatre lobby. Please keep in mind that all art pieces are nearby but not in direct view of this future installation.

To be considered, submissions must comply with the requirements outlined in this document. Objects that are mass-produced or of standard manufacture are not eligible for consideration.

Design Proposal  
Stipend:

Selected finalists will receive a maximum of \$2000 for travel and design fees following the submission and presentation of a Design Proposal and a model.

*\*Please note that artists submitting from outside of the United States may be subject to a 30% tax withholding from the Internal Revenue Service.*

Project Manager:

Emily Wilkinson, [emily.wilkinson@ttu.edu](mailto:emily.wilkinson@ttu.edu)

### III. BACKGROUND

Founded in 1923 as Texas Technological College, Texas Tech University has the distinction of being the largest comprehensive higher education institution in the western two-thirds of the state of Texas. Texas Tech's campus boasts a strong tradition of Spanish Renaissance architecture, characterized by light-colored brick structures with stone accents and red tile roofs. More information about the architectural traditions of Texas Tech can be found at <http://today.ttu.edu/2010/03/campus-architecture-history/>.

The Texas Tech University System's Public Art Program was initiated by the Board of Regents as an investment in the campus environment and an extension of Texas Tech's educational mission. The Public Art Committee, with the Director for Public Art, commissions original public artworks of the highest quality, be they permanently sited, portable, or architecturally integrated. These works are funded using one percent (1%) of the estimated total cost of each new major capital project. Since 2001, the Public Art Program has commissioned or purchased artworks by some of today's leading artists, including Deborah Butterfield, Terry Allen, Barbara Grygutis, Larry Kirkland, Bruce Munro, Jesús Morales, Owen Morrel, Shan Shan Sheng, and numerous others.

The J.T. and Margaret Talkington College of Visual and Performing Arts is committed to providing an engaging and challenging environment that promotes the highest standards of excellence in art, music, theatre and dance, and it intends to be recognized as a leader in linking the elements of arts education, research, performance, creativity, and technology. Their students and faculty are direct beneficiaries, and the possibility for interdisciplinary affiliations are boundless. Of equal importance, however, is their potential to enhance the arts climate in West Texas. The university has long been recognized for its unique contributions to cultural life in the region.

The Theatre and Dance Complex will greatly increase the College's ability to reach out to students, as well as offer a top-class facility for classes and performances.

To learn more about the J.T. and Margaret Talkington College of Visual and Performing Arts, visit:  
<http://www.depts.ttu.edu/cvpa/>

Finalists will develop a design concept that reflects the standards and culture of Texas Tech specific to the Theatre and Dance Complex, and will prepare presentation materials, drawings, a model, and related specifications in sufficient detail and in the format required to convey the design intent.

**Note: The commissioned artist will be issued sets of construction documents and shall verify all dimensions prior to the commencement of work.**

#### IV. COMMISSION REQUIREMENTS

If commissioned, the successful Artist shall be responsible for the following:

1. Performing all services and furnishing all supplies, material, and equipment as necessary for the design, execution, fabrication, transportation, and installation of the Work at the Site, and providing professional documentation photos and a brief artist video at the conclusion of the project.
2. Submitting to Texas Tech detailed working drawings of the commissioned Work and the Site(s) in order to permit Texas Tech to carry out architectural and engineering design reviews and to certify the compliance of the Work with applicable statutes and ordinances.
3. Strictly adhering to and managing the approved project, budget, and schedule, including the submission of monthly written Progress Reports to Texas Tech.
4. Bearing the entire risk of loss or damage to the Work during design, fabrication, packing, shipping, and installation.
5. Providing and maintaining insurance to cover claims for damages for personal injury, bodily injury (including wrongful death), and property damage. The Artist shall require all subcontractors to provide and maintain insurance. A complete list of insurance requirements will be provided to project finalists.
6. The Artist's design(s) should complement Texas Tech's architectural traditions and enhance the Site's identity and use.

#### V. SUBMISSION REQUIREMENTS

Submissions are due: **3:00 PM, CDT, June 14, 2017**

**Any response received after the closing time will be disqualified. Any proposal without a signed Attachment A will be disqualified as non-responsive.**

Prior to submission, artists should check the Electronic State Business Daily site at <http://esbd.cpa.state.tx.us/> (searchable by project or agency name) for any addenda that may be posted in relation to this project.

Response Submittal: **All materials required for the Statement of Qualifications should be submitted online at [publicartist.org](http://publicartist.org), including a scanned signed copy of Attachment A, Form of Response, and images of past work. No mailed submissions will be accepted.**

Schedule Information:	Post RFQ	May 8, 2017
	Written Inquiries must be received by	May 22, 2017
	Responses to Inquiries	May 24, 2017
	<b>Artist Submission due by 3:00 PM, CDT, June 15, 2017</b>	
	Finalist(s) selected and notified	June/July 2017
	Finalist(s) design Presentations	October 2017

*Texas Tech reserves the right to modify this schedule as required.*

## SUBMISSION REQUIREMENTS

All ARTISTS responding to this Request for Qualifications must submit complete responses to the information required in this section and to note any exceptions to any information required in the RFQ. Submit **all** required materials online at **publicartist.org**, including a **signed scanned copy** of Attachment A, Form of Response, noting the number of Addenda the artist has viewed (addenda can be found on the Electronic State Business Daily; see above for more information).

Responses will be evaluated based upon the selection criteria listed below. **Respondents should present the required information in a clear and concise manner in the following order and format:**

### **Artist Resume (2 pages)**

- Include degrees held, a summary list of exhibitions/public art projects completed during the past ten (10) years, selected exhibitions/public art projects, awards, catalogues, current gallery affiliations, and grants / fellowships).

### **Digital Images of Past Work (5 – 15)**

- Images of Previous Work. Please closely observe the following guidelines for the submittal of digital images:
  - Submit between five (5) and (15) images featuring select examples of previous public art projects with particular emphasis on works of a similar scope or utilizing similar techniques.
  - Include the artist name, the year, location, media, and **budget** of featured artwork. Describe the project concept in one to two sentences maximum.
  - Do NOT include proposed pieces that were not accepted. Only submit work that you have created or that is in process.

### **Artist Statement (500 words)**

- Please describe the conceptual basis for your body of work as a whole. In a separate paragraph, please explain your experience working with architectural, engineering, and design specifications and drawings (limit to 500 words).

### **Letter of Interest (500 words)**

- Please describe your initial impressions of and projected approach to this public art project for the Theatre and Dance Complex. Specifically, please address your thoughts on location and medium and, if applicable, discuss any projects for which you used a similar approach (limit to 500 words).

### **References (3 required)**

- Include phone numbers **and email addresses** for at least three (3) professional references.

### **Attachment A (Cover Sheet – REQUIRED BY THE STATE OF TEXAS)**

- Include name, address, telephone, email, and website of the ARTIST to receive all Project information, or any official correspondence relating to the Project. **Please reference the project name (CVPA Theatre & Dance Complex) and number (14-14) on all correspondence.**

### **Concept Sketch (OPTIONAL)**

- Although a concept sketch is NOT REQUIRED, Artists have requested a space for this on previous projects. If you have created one, please upload it here.

**All submissions should include Attachment A as the cover sheet, marked with the Project Name (CVPA Theatre & Dance Complex) and Number (14-14).**

Texas Tech reserves the right to request additional information from individual artists.

## **EVALUATION CRITERIA**

Texas Tech will select the Artist that best meets the requirements, based on the information contained in their response to the Request for Qualifications, any reference checks conducted, and the information presented during any interviews conducted as part of the selection process.

Specifically, in the selection of finalists, Texas Tech University System and its University Public Art Committee will review and consider the following:

1. The conceptual basis for the Artist's body of work as defined in the written statement.
2. The quality – technical and aesthetic – of the artist's past work as represented in the image submissions.
3. The experience of the artist in successfully designing, fabricating, administering, and completing public art projects and/or custom architectural elements on time and in budget.
4. The artist's training and education.
5. The quality and comprehensiveness of the submission package.

After evaluating the artists' submissions, Texas Tech will narrow the pool of applicants to approximately two to five finalists to develop a design and model for presentation to the University Public Art Committee in Lubbock, Texas. Each finalist will be paid an honorarium not to exceed \$2000 for the development of their Design Proposal and to facilitate travel for the presentation. The model will not be returned to the artist if they are selected.

The Design Proposals will be subject to review and acceptance by Texas Tech University System's University Public Art Committee, the President of Texas Tech University, and the Chancellor of the Texas Tech University System.

## **VI. PROCUREMENT PROCESS**

This RFQ complies with all state rules and Texas Tech University System Policies. Address any questions and/or concerns about the process or any awards made from it to:

Mr. Michael S. Molina, AIA  
Vice Chancellor  
Facilities Planning and Construction  
Texas Tech University System  
Phone: (806) 742-2116  
Fax: (806) 742-1169

**Attachment A**

**FORM OF RESPONSE**

Ms. Robin Low  
Contract Administrator  
Facilities Planning & Construction  
1901 University Ave., Suite 200  
Lubbock, Texas 79410-2014

**RE: CVPA Theatre and Dance Complex, FP&C #14-14**

Having examined the Request for Qualifications and other related information and being fully informed of the nature of the Work, and conditions relating to its performance and completion, I hereby submit my Qualifications for the above Public Art Project for the Texas Tech University System.

**CONTACT INFORMATION** (Type or Print legibly)

Name:

Address:

City, State, Zip Code:

Telephone No:

Email Address:

Website Address (if applicable):

**Primary Medium:**

**ADDENDA**

We have received \_\_\_\_\_ (#) Addenda prior to the submission of this Response.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

Enclosures:     Apply online at [publicartist.org](http://publicartist.org) and include a scanned signed copy of this form