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**REQUEST FOR QUALIFICATIONS
For
GREENVILLE TRANSPORTATION
ACTIVITY CENTER
“GREAT BIKE RACK “**

DUE: March 29, 2018

Date Issued: February 2018

Mr. Kevin M. Heifferon
Public Works Department
City of Greenville
1500 Beatty St.
Greenville, NC 27834

REQUEST FOR QUALIFICATIONS (RFQ)
(Advertisement)

The City of Greenville, NC, is seeking proposals from qualified artists interested in designing and fabricating a stainless steel bike rack for the Greenville Transportation Activity Center that spells out "GREAT". Services will include designing the bike rack, fabricating the bike rack, and installing the bike rack on site.

The intent of this RFQ is to select a qualified artist to design, fabricate, and install an agreed upon stainless steel bike rack for the Greenville Transportation Activity Center project.

Interested artists are invited to submit qualifications (in the required quantity and format) by 5:00 p.m., Thursday, March 29, 2018, to the following address:

Mr. Kevin M. Heifferon
Public Works Department
City of Greenville
1500 Beatty St.
Greenville, NC 27834

REQUEST FOR QUALIFICATIONS (RFQ)
FOR GREENVILLE TRANSPORTATION
ACTIVITY CENTER'S
GREAT BIKE RACK

I. Overview and Purpose

The City of Greenville is in the process of constructing the Greenville Transportation Activity Center. The Pitt County Arts Council at Emerge is working in conjunction with the City of Greenville acting as the Civic Arts Facilitator. The City and the Civic Arts Committee are looking for artists with the specific and proven expertise and experience to design, fabricate, and install a stainless steel bike rack spelling out the word: "GREAT."

The intent of this RFQ is to select the most qualified artist to design, fabricate, and install a stainless steel bike rack spelling out the word: "GREAT." The complete budget for this project is approximately \$4,500.

II. Background Information

The "GREAT" Bike Rack will be located right outside of the Greenville Transportation Activity Center. The Greenville Transportation Activity Center will be a centrally located transfer facility where all local and regional transportation services will connect. The Greenville Area Transit system (GREAT bus system), Pitt Area Transit (PATS), ECU Transit, and Greyhound will all utilize the facility for connections along with the taxis and the new Amtrak Connector. Airport, medical, and hotel shuttles could locate there with future rail service also a possibility. The Center will also provide a covered transfer facility with seating, restrooms, a bike rack and more, giving people a choice of transportation options to fit their needs and meet the needs of our growing population for the next 20-30 years.

The Greenville Transportation Activity Center will be bounded by Bonners Lane on the North, Clark Street on the West, and S. Pitt Street on the East.

III. Scope of Work

- The artist shall submit designs for the “GREAT” bike rack to the committee including renderings, materials, and dimensions.
- The artist shall meet with the committee to specify the final design, materials, and specifications.
- The artist shall fabricate the bike rack applicable to the chosen design by the selection committee, and approved by the committee.
- The artist shall install the bike rack in the location specified by the City.
- The artist agrees to attend any necessary meetings both pre and post fabrication.

IV. Schedule for Artist Selection and Completion

The tentative schedule for selecting an artist for the GREAT bike rack is outlined below. The actual schedules may vary.

Submit Qualifications:	March 29, 2018 by 5 p.m.
Selection of Artist:	April 6, 2018
Contract Complete:	April 13, 2018
Final Rendering Due:	April 20, 2018
Fabrication Complete:	May 15, 2018
Installation:	TBA

V. RFQ Requirements

The following information should be included in the qualifications package:

- Artist Resume
- Description of Experience on Similar Projects
- Work samples: 5-10 digital images of examples of sculptural work. Please have at least 2 samples specific to stainless steel materials (jpegs, any size, included on a CD, DVD or thumb drive).

VI. Selection Criteria

Criteria for the selection of the artist will include, but not necessarily be limited to, the following:

- Quality of response to the RFQ (10%);
- Applicable experience of artist (30%);
- Applicable experience working with stainless steel materials (30%);
- Artistic merit of work samples (30%)

The selection panel will consist of the Civic Arts Facilitator, the Public Works Director, the Building and Grounds Superintendent, Transit Manager, and two members of the Civic Arts Committee. The panel will evaluate the RFQ's based on the aforementioned items and corresponding percentages. The City intends to select one Artist based on qualifications and to begin contract negotiation and implementation.

VII. Supervision of Artist

The artist will be under the supervision of the Civic Arts Facilitator and the Building and Grounds Superintendent.

VIII. Proposal Submission and Deadline

Interested artists are invited to submit five (5) paper copies and one (1) digital copy of its response to this RFQ no later than 5:00pm, March 29, 2018 to the following address:

Mr. Kevin M. Heifferon
Public Works Department
City of Greenville
1500 Beatty St.
Greenville, NC 27834

For questions regarding this Request for Qualifications, contact:
Kevin Heifferon at (252) 329-4531 or kheifferon@greenvillenc.gov or
Holly Garriott at (252) 551-6947 or holly@pittcountyarts.org