

**PUBLIC ART OPPORTUNITY
Indiana State University
College of Health and Human Services
TERRE HAUTE, INDIANA**



REQUEST FOR QUALIFICATIONS

Indiana State University is circulating a Request for Qualifications for a site-specific project for the College of Health and Human Services. Possible locations for a sculpture have been identified inside the building and outside of the west entrance. The College of Health and Human Services is located at the corner of Chestnut and 4th Street in Terre Haute, Indiana.

DEADLINE

September 3, 2018

SEND MATERIALS TO:

College of Health and Human Services
Dean's Office
Indiana State University
Terre Haute, IN 47809

Request for Qualifications – Deadline September 3, 2018

Art will be located in or around the College of Health and Human Services at the corner of Chestnut and 4th Street on the Indiana State University Campus

Purpose of the **PROJECT**

The College of Health and Human Services (CHHS) seeks an artist to provide a work of art for the new CHHS building on the West side of Indiana State University (ISU). The final work will exemplify the focus of the college on the health and wellbeing of humankind and will engage the public, students, faculty and staff.

The College offers programs in healthcare, social services, wellness and prevention. Graduates can become nurses, physicians' assistants, athletic trainers, physical therapists, health educators, dieticians, fitness trainers, and more. The building also houses some programs for intercollegiate athletics and recreational sports.

ISU encourages leadership growth, academic excellence and pride through its award winning community engagement programs. This project is a manifestation of the University's commitment to the campus community, the city and the cultural vitality of the region.

Indiana State University is committed to supporting an aesthetically appealing environment that includes art. We encourage an imaginative response to this RFQ that considers the physical location and its surroundings, the educational mission of the College of Health and Human Services, the University community, city residents, and visitors. The sculptures on the ISU campus are open to the public at all times. The sculpture will be designated as part of the Permanent Collection of Indiana State University.

Indiana State University is adjacent to Terre Haute's downtown district and plays a major role in the economic vitality and cultural life of the city. The ISU Permanent Art Collection is an impressive collection that includes many works from the Works Progress Administration. To learn more about the art collection please visit <http://library.indstate.edu/art/>

LOCATION

The completed piece may be located outdoors where it will be easily visible by pedestrians, cyclists and motorists passing by or entering the building from the west side; or indoors where visitors, students, faculty and staff will regularly encounter it. Art that encourages interaction and dialogue will best serve the goals of this project.

The building is located near the Main West Entrance of the campus and a state-of-the art addition to the west side of CHHS is complete. Reconstruction of the east side has begun and will be completed in 2019. Artists may consider outdoor space on the west side, or indoor spaces for art installation.

The west entrance is the main public entrance of CHHS, and will be highly trafficked by students and faculty coming from parking areas west of the campus. The College of Health and Human Services views this as an opportunity to link art and health.

Selected finalists will have an opportunity to visit ISU to view potential-sites in advance of presenting full proposals and the selected artist will continue to be a part of the exact site selection.

About the city

Terre Haute is a lively Midwestern city in West Central Indiana on the banks of the Wabash River with a current population of approximately 61,000. It is the county seat of Vigo County with a metropolitan area population of 170,943. Located 77 miles (124 km) southwest of Indianapolis and within 185 miles (298 km) of Chicago, St. Louis, Louisville, and Cincinnati, the City is a business, health care, education and arts hub for West Central Indiana, with a major regional art museum, 2 major hospitals, 4 colleges and universities, the state's oldest symphony orchestra, other museums, theaters, galleries and a signature collection of public art. It also serves as a major shopping hub for an estimated population of 300,000 from 15 counties in Indiana and Illinois. Sites where you may learn more about Terre Haute include: www.terrehaute.in.gov; www.terrehauteedc.com, or www.terrehaute.com

About College of Health and Human Services

The College of Health and Human Services was established in 2007 to create an interdisciplinary environment conducive to meeting Indiana State University expectations for student success and career readiness. We are the second largest college at Indiana State University with a current enrollment of 2719 undergraduate, 748 graduate students, and employing 93 full-time faculty and 55 full-time staff. We offer 14 undergraduate majors, 14 undergraduate minors, 10 master's degree programs, and 4 doctoral degrees. The college has over 6000 alumni around the nation and the globe, who are making a difference in the health, wellbeing, and welfare of human beings.

Mission

The College fosters student excellence and develops productive citizens who function as skilled health and human services professionals to improve the health and wellbeing of the communities we serve. We exemplify teaching, scholarship, service, and community engagement through health initiatives, innovative thinking, and lifelong learning.

Vision

To serve as a leader in developing health and human services professionals who will positively impact communities.

BUDGET

The artist's total budget for this project shall not exceed \$75,000.00 and is all inclusive. The artist's budget will include research, design, materials, fabrication, travel (with the exception of the site visit as a finalist), transportation, engineering of the sculpture and its foundation, insurance, taxes and any other expenses related to the project not listed as the responsibility of ISU. Site preparation, lighting (unless lights are an integral part of the sculpture) and landscaping will be provided by ISU within reasonable expectations.

ELIGIBILITY

This opportunity is open to practicing professional artists over 18 years of age working with durable materials.

SELECTION PROCESS AND CRITERIA

The College of Health and Human Services is committed to providing for the ISU and Terre Haute communities a completed work of art that is durable and will appeal to a broad constituency including students, faculty, staff, and alumni, as well as city residents and visitors. Artists are encouraged to submit qualifications that will demonstrate their ability to create a meaningful, unique and exciting work of art. Members of the selection committee will view most favorably those submissions that indicate that the artist has reviewed all of the information available and offers evidence of their ability to create artwork with an appealing concept, fabricated of suitable materials.

Up to three artists will be selected to advance to the finalist stage based on artistic merit, demonstrated experience, ability to work within the stated budget and ability to meet the timeline. Each finalist will receive a

stipend of \$600, travel, lodging and meals to visit the site at a time and date mutually agreeable to the artist and the Selection Committee.

Please note: The Selection Committee for this project includes administrators and students of the College of Health and Human Services and Indiana State University, representatives from the ISU Foundation, ISU artists and art curator.

PROJECT TIMELINE

The RFQ deadline is 4:30pm Central Time, September 3, 2018. Materials postmarked or sent electronically after this date will not be considered. Please state in your letter of interest whether it would be possible for you to complete a sculpture September, 2019 if you are notified by January, 2019.

OTHER PROJECT INFORMATION

Additional information about the building, building plans, photographs, and schematics are available on request from Caroline Mallory, Dean, College of Health and Human Services; you may call (812-237-3683) or email caroline.mallory@indstate.edu with questions or to receive a hard copy of any materials. Please note "ISU CHHS Art" in the subject heading.

SUBMISSION GUIDELINES AND DEADLINE

All submission materials must be submitted on an electronic storage device, such as a USB drive through regular mail.

For full consideration, please send the following with your name clearly on each item. If you are submitting as a team, you will need to submit the resume/bio for each member of the team.

- **Letter of interest** not to exceed one page. Please describe your reasons for being interested in this project, why you believe your work would be appropriate for this project and whether you could meet the goals and the timeline of the project within the proposed budget. *Make certain your name, address, e-mail address and phone number are clearly listed on your letter*
- **Resume**
- **Ten clearly titled and numbered digital (jpg only) images** (2 detail shots okay to include in the 10). The images should be titled as follows: Last Name; Image Number; Artwork Title. *Please send high enough resolution images that they can be successfully projected on a large screen.*
- **Image List** Including Image Number, Title, Dimensions, Materials, Year and Cost. They should be numbered on the list in the same order as the jpgs are numbered.
- **List of 3 references** with their current contact information, including phone numbers and e-mail address, if possible.
- **Mention of how you heard about this RFQ**
- SASE for return of any materials you would like back

Notes

- We will notify you by e-mail when we have received your materials and found everything in order. If you do not receive notice within 2 weeks of submitting, please email us at caroline.mallory@indstate.edu Note "ISU-CHHS project" in the subject heading.

Send all materials to:

College of Health and Human Services
Dean's Office
Indiana State University
Terre Haute, IN 47803

COPYRIGHT RELEASE

Artists retain rights of all copyrighted materials under the Copyright Act of 1976, 17 U.S.C. § 101 et seq., as the sole author of the Artwork for the duration of the copyright, except as limited by this section. By submitting to this RFQ, those artist(s) responding agree to a copyright release for controlled usage of the submitted materials for committee distribution, education and publicity purposes. College of Health and Human Services nor Indiana State University shall be responsible for any third party infringement of artists' copyrights.

INSURANCE REQUIREMENTS

The Artist will acknowledge that until final acceptance of the Artwork by ISU, any injury to property or persons caused by the Artist's Artwork or any damage to, theft of, vandalism to, or acts of nature affecting the Artwork are the sole responsibility of the Artist, including, but not limited to, any loss occurring during the creation, storage, transportation or delivery of the Artwork, regardless of where such loss occurs.

For the selected artist(s), College of Health and Human Services requires that the final approved contract for professional services specify that the selected artist(s) shall maintain at all times during the term of the contract, at its sole expense:

- Statutory workers' compensation in accordance with the laws of the state where such compensation would be payable. Employers' liability (Coverage B) with limits of not less than \$500,000 per accident.
- Automobile liability insurance on any owned, non-owned or rented vehicle with limits of at least \$2,000,000 per occurrence combined single limit bodily injury and property damage
- Comprehensive general liability, including products liability, completed operations liability, blanket contractual liability, broad form property damage and personal injury liability insurance with limits of at least \$2,000,000 per occurrence combined single limit
- Professional services liability for a limit of not less than \$1,000,000 per occurrence.

College of Health and Human Services and Indiana State University shall be named as additional insured and be provided with a certificate of insurance prior to the effective date of the contract or any renewal contract. College of Health and Human Services shall be provided with all renewal certificates within 30 days of the expiration date of any and all policies listed on the certificate of insurance.

INDEMNIFICATION

- The Artist shall indemnify, protect, defend and hold harmless ISU and its trustees, officers, employees and agents (each a "Covered Person") from and against all liabilities, obligations, losses, damages, judgments, costs or expenses (including reasonable legal fees and expenses) ("collectively "Losses") arising from, in connection with or caused by: (a) any personal injury or property damage caused, directly or indirectly, by any act or omission of Artist; or (b) any infringement of patent, copyright, trademark, trade secret or other proprietary right caused by Artist. This section shall only apply to those acts, or omitted acts, caused by the negligence, recklessness, or intentional acts, or omitted acts of the Artist, and not by personal injury or property damage which arises solely from the acts of another.
- Each Party shall immediately notify the other of any written claim regarding any matter resulting from or relating to the Party's obligations under this Agreement. Each Party shall cooperate, assist, and consult with the other in the defense or investigation of any such claim arising out of or relating to the performance of this Agreement.
- This indemnification will survive the termination or expiration of this Agreement.

DISCLAIMER

College of Health and Human Services reserves the right to contract one or more artists, or to refuse a contract with any artist.