



TEXAS TECH UNIVERSITY SYSTEM
Facilities Planning and Construction™

REQUEST FOR QUALIFICATIONS

PUBLIC ART

Weeks Hall Renovation

Texas Tech University
Project Number 17-14
Lubbock, Texas

DEADLINE FOR SUBMISSION OF QUALIFICATIONS
3:00 PM, CST, Thursday, December 20, 2018

Facilities Planning & Construction
Box 42014
Lubbock, TX 79409-2014

806-742-2116
FAX: 806-742-1169

The Texas Tech University System is an Equal Opportunity Employer that encourages all Historically Underutilized Businesses to participate.

I. REQUEST FOR QUALIFICATIONS IN PUBLIC ART

The Texas Tech University System (Texas Tech) seeks Statements of Qualifications from Professional Visual Artists for the project described below. The selected Artist will contract directly with Texas Tech to successfully complete the full scope of the Project within the project budget and on schedule. Through the percent-for-art program, Texas Tech seeks to enrich the cultural and intellectual life of its campuses by building a collection of public art created by leading artists of our time.

This Request for Qualifications (RFQ) provides information on the scope of the project and information to aid in preparing responses to this RFQ. All inquiries regarding this Project and RFQ must be in writing and must be submitted to the Project Manager listed below in sufficient time to allow Texas Tech to respond. Texas Tech will evaluate the inquiries, determine whether an Addendum is required, and issue an appropriate response on the Electronic State Business Daily (<http://esbd.cpa.state.tx.us>). Interested artists should periodically check the ESDB posting for revisions.

Facilities Planning and Construction is not responsible for the accuracy or comprehensiveness of information provided by other Texas Tech officials or other agencies. Artists should not rely on information obtained from sources other than the Project Manager listed below. Texas Tech reserves the right to waive any or all formalities and to reject any or all responses if it determines it is in its best interest to do so.

II. PROJECT INFORMATION

Project: Weeks Hall Renovation

Project Number: 17-14

Institution: Texas Tech University

Location: Lubbock, Texas

Completion Date: May 2020

Project Budget: **\$236,000 (All Inclusive)**. This amount is inclusive of all costs associated with this public art project including, but not limited to, artist fees, other consultants' and subcontractors' fees, insurance conforming to Texas Tech University standards, engineering, materials, fabrication, transportation, installation (including any site modification), and post-installation documentation.

**Please note that artists submitting from outside of the United States may be subject to a 30% tax withholding from the Internal Revenue Service.*

Project Scope: The Texas Tech University System seeks to commission a professional artist to create site-specific exterior sculpture(s) to be placed outside the historic Weeks Hall, located at the Texas Tech University main campus entrance (2508 Broadway) in Lubbock, TX. Renovation of the facility will be completed by May 2020.

Weeks Hall was originally constructed in 1957 as a residence hall but has been vacant since 1991. The building will be renovated into office space for faculty, administration, and staff from various Texas Tech University departments. The three-story L shaped structure is listed on the Texas Historical Register.

Safety is imperative; durable, low-maintenance materials are recommended to withstand West Texas' intense weather conditions. Weeks Hall is located at Texas Tech's main entrance. The public art at this location has an opportunity to contribute significantly to the

overall aesthetic on campus and could become a new icon for the university. See attachments for building and suggested public art location.

Ideal submissions can incorporate kinetic elements and/or the written word into the piece. This piece will be outdoors and available to the community. Water features are highly discouraged, but the selected artist will have an opportunity to collaborate with landscape architects for the project.

Among relevant concepts to consider are collaboration, inquiry, curiosity, inclusivity, and the history of the university. This facility will be home to many different departments, so public art needs to have a broad appeal. Any concepts that may be considered polemic or political should be avoided. Artists should attempt to create a design that speaks to the diversity of the departments that will utilize this building, as well as the students that attend Texas Tech University.

Public art near this location include “Riding into the Sunset” by Electra Waggoner Biggs and “Park Place” by Glenna Goodacre (see photos in attachments).

In order to be considered, submissions must comply with the requirements outlined in this document. Objects that are mass-produced or of standard manufacture are not eligible for consideration.

Design Proposal
Stipend:

Selected finalists will receive a maximum of \$2000 for travel and design fees following the submission and presentation of a Design Proposal and a model.

**Please note that artists submitting from outside of the United States may be subject to a 30% tax withholding from the Internal Revenue Service.*

Project Manager:

Emily Wilkinson, emily.wilkinson@ttu.edu

III. BACKGROUND

Founded in 1923 as Texas Technological College, Texas Tech University has the distinction of being the largest comprehensive higher education institution in the western two-thirds of the state of Texas. Texas Tech’s campus boasts a strong tradition of Spanish Renaissance architecture, characterized by light-colored brick structures with stone accents and red tile roofs. More information about the architectural traditions of Texas Tech can be found at <http://today.ttu.edu/2010/03/campus-architecture-history/> .

The Texas Tech University System’s Public Art Program was initiated by the Board of Regents as an investment in the campus environment and an extension of Texas Tech’s educational mission. The Public Art Committee, with the Director for Public Art, commissions original public artworks of the highest quality, be they permanently sited, portable, or architecturally integrated. These works are funded using one percent (1%) of the estimated total cost of each new major capital project. Since 2001, the Public Art Program has commissioned or purchased artworks by some of today’s leading artists, including Deborah Butterfield, Terry Allen, Barbara Grygutis, Larry Kirkland, Bruce Munro, Jesús Moroles, Albert Paley, Shan Shan Sheng, and numerous others.

Weeks Hall was originally constructed in 1957 as a residence hall but has been vacant since 1991. The building will be renovated into office space for faculty, administration, and staff from various Texas Tech University departments. It is a three-story L shape structure of approximately 67,234 GSF and is listed on the Texas Historical Register. Departments that will utilize this building include:

- Student Disability Services
- College of Human Sciences
 - Human Development and Family Studies
 - Community & Family Addiction Sciences
 - Department of Design
 - Hospitality & Retail Management
- Humanities

- Army ROTC
- Mathematics
- University Writing Center
- Graduate Writing Center
- Graduate Center
- Climate Sciences

To learn more about Texas Tech University, visit:
<https://www.ttu.edu>

Finalists will develop a design concept that reflects the standards and culture of Texas Tech specific to the Weeks Hall Renovation, and will prepare presentation materials, drawings, a model, and related specifications in sufficient detail and in the format required to convey the design intent.

Note: The commissioned artist will be issued sets of construction documents and shall verify all dimensions prior to the commencement of work.

IV. COMMISSION REQUIREMENTS

If commissioned, the successful Artist shall be responsible for the following:

1. Performing all services and furnishing all supplies, material, and equipment as necessary for the design, execution, fabrication, transportation, and installation of the Work at the Site, and providing professional documentation photos and a brief artist video at the conclusion of the project.
2. Submitting to Texas Tech detailed working drawings of the commissioned Work and the Site(s) in order to permit Texas Tech to carry out architectural and engineering design reviews and to certify the compliance of the Work with applicable statutes and ordinances.
3. Strictly adhering to and managing the approved project, budget, and schedule, including the submission of monthly written Progress Reports to Texas Tech.
4. Bearing the entire risk of loss or damage to the Work during design, fabrication, packing, shipping, and installation.
5. Providing and maintaining insurance to cover claims for damages for personal injury, bodily injury (including wrongful death), and property damage. The Artist shall require all subcontractors to provide and maintain insurance. A complete list of insurance requirements will be provided to project finalists.
6. The Artist's design(s) should complement Texas Tech's architectural traditions and enhance the Site's identity and use.

V. SUBMISSION REQUIREMENTS

Submissions are due: **3:00 PM, CST, December 20, 2018**

Any response received after the closing time will be disqualified. Any proposal without a signed Attachment A will be disqualified as non-responsive.

Prior to mailing a submission, artists should check the Electronic State Business Daily site at <http://esbd.cpa.state.tx.us/> (searchable by project or agency name) for any addenda that may be posted in relation to this project.

Response Submittal: **All materials required for the Statement of Qualifications should be submitted online at publicartist.org, including a scanned signed copy of Attachment A, Form of Response, and images of past work. No mailed submissions will be accepted.**

Schedule Information: Post RFQ November 14, 2018
 Written Inquiries must be received by December 4, 2018

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|---|--------------------|
| Responses to Inquiries | December 7, 2018 |
| Artist Submission due by 3:00 PM, CST, December 20, 2018 | |
| Finalist(s) selected and notified | early January 2019 |
| Finalist(s) design Presentations | late February 2019 |
| Commission awarded | TBD |
| Project Completion | May 2020 |

Texas Tech reserves the right to modify this schedule as required.

SUBMISSION REQUIREMENTS

All ARTISTS responding to this Request for Qualifications must submit complete responses to the information required in this section and to note any exceptions to any information required in the RFQ. Submit **all** required materials online at publicartist.org, including a **signed scanned copy** of Attachment A, Form of Response, noting the number of Addenda the artist has viewed (addenda can be found on the Electronic State Business Daily; see above for more information).

Responses will be evaluated based upon the selection criteria listed below. **Respondents should present the required information in a clear and concise manner in the following order and format:**

Artist Resume (2 pages)

- Include degrees held, a summary list of exhibitions/public art projects completed during the past ten (10) years, selected exhibitions/public art projects, awards, catalogues, current gallery affiliations, and grants / fellowships).

Digital Images of Past Work (5 – 15)

- Images of Previous Work. Please closely observe the following guidelines for the submittal of digital images:
 - Submit between five (5) and (15) images featuring select examples of previous public art projects with particular emphasis on works of a similar scope or utilizing similar techniques.
 - Include the artist name, the year, location, media, and **budget** of featured artwork. Describe the project concept in one to two sentences maximum.
 - Do NOT include proposed pieces that were not accepted. Only submit work that you have created or that is in process.

Artist Statement (500 words)

- Please describe the conceptual basis for your body of work as a whole. In a separate paragraph, please explain your experience working with architectural, engineering, and design specifications and drawings (limit to 500 words).

Letter of Interest (500 words)

- Please describe your initial impressions of and projected approach to this public art project for the Weeks Hall Renovation. Specifically, please address your thoughts on location and medium and, if applicable, discuss any projects for which you used a similar approach (limit to 500 words).

References (3 required)

- Include phone numbers **and email addresses** for at least three (3) professional references from your most recent public art projects.

Attachment A (Cover Sheet – REQUIRED BY THE STATE OF TEXAS)

- Include name, address, telephone, email, and website (if applicable) of the ARTIST to receive all Project information, or any official correspondence relating to the Project. **Please reference the project name (Weeks Hall) and number (17-14) on all correspondence.**

Concept Sketch (OPTIONAL)

- Although a concept sketch is NOT REQUIRED, Artists have requested a space for this on previous projects. If you have created one, please upload it here.

All submissions should be clearly marked with the Project Name (Weeks Hall) and Number (17-14).

Texas Tech reserves the right to request additional information from individual artists.

EVALUATION CRITERIA

Texas Tech will select the Artist that best meets the requirements, based on the information contained in their response to the Request for Qualifications, any reference checks conducted, and the information presented during any interviews conducted as part of the selection process.

Specifically, in the selection of finalists, Texas Tech University System and its University Public Art Committee will review and consider the following:

1. The conceptual basis for the Artist's body of work as defined in the written statement.
2. The quality – technical and aesthetic – of the artist's past work as represented in the image submissions.
3. The experience of the artist in successfully designing, fabricating, administering, and completing public art projects and/or custom architectural elements on time and in budget.
4. The artist's training and education.
5. The quality and comprehensiveness of the submission package.

After evaluating the artists' submissions, Texas Tech will narrow the pool of applicants to approximately two to five finalists to develop a design and model for presentation to the University Public Art Committee in Lubbock, Texas. Each finalist will be paid an honorarium of \$2,000 for the development of their Design Proposal and to facilitate travel for the presentation. The model will not be returned to the artist if they are selected.

The Design Proposals will be subject to review and acceptance by Texas Tech University System's University Public Art Committee, the President of Texas Tech University, and the Chancellor of the Texas Tech University System.

VI. PROCUREMENT PROCESS

This RFQ complies with all state rules and Texas Tech University System Policies. Address any questions and/or concerns about the process or any awards made from it to:

Mr. Billy Breedlove
Vice Chancellor
Facilities Planning and Construction
Texas Tech University System
Phone: (806) 742-2116
Fax: (806) 742-1169

Attachment A
FORM OF RESPONSE

Ms. Robin Low
Contract Administrator
Facilities Planning & Construction
1508 Knoxville Avenue, Suite 103
Lubbock, Texas 79409-2014

RE: Weeks Hall, FP&C #17-14

Having examined the Request for Qualifications and other related information and being fully informed of the nature of the Work, and conditions relating to its performance and completion, I hereby submit my Qualifications for the above Public Art Project for the Texas Tech University System.

CONTACT INFORMATION (Type or Print legibly)

Name: _____
Address: _____
City, State, Zip Code: _____
Telephone No: _____
Email Address: _____
Website Address (if applicable): _____
Primary Medium: _____

ADDENDA

We have received _____ (#) Addenda prior to the submission of this Response.

Signature

Name

Title

Enclosures: Apply online at publicartist.org and include a scanned signed copy of this form