

COMMUNITY  
**ARTS**  
PARTNERSHIP



**CALL FOR ARTIST**  
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**ITHACA MOVES**

**DEADLINE FOR RECEIVING SUBMISSIONS**  
**Friday, September 20, 2019**

**PROJECT CONTACT:**

Alexander Phillips  
108 East Green Street  
Ithaca, NY 14850  
[aphillips@cityofithaca.org](mailto:aphillips@cityofithaca.org)  
607-274-6556



## SECTION I – PROJECT DESCRIPTION

Community Arts Partnership with support from the City of Ithaca are requesting qualifications from professional artists to collaborate with the community to design a public art project celebrating Ithaca’s local bike culture. The ideal project is envisioned as a community-build, kinetic sculpture or series of sculptures utilizing re-used materials. The project should communicate an inclusive and exciting vision for the future of active transportation in Ithaca. It will include the production of a sculpture or a series of sculptures for prominent display in the Ithaca landscape. Specific locations for the artwork will be identified in collaboration with the selected artist(s). The successful piece will appeal to an audience that is diverse in age, income, cultural background, and artistic appreciation. The artwork must be fabricated to withstand the upstate New York weather, be low maintenance, theft and damage resistant, and demonstrate an awareness of public safety concerns. A successful piece will also ‘spark joy’ in the viewer and express the artists’ aesthetic sensibility.

The project offers artists the opportunity to work with the city’s local creative talents and tap into local organizational capacities to create an iconic project; unique in design and scope and representative of Ithaca’s deep commitment to sustainability, community, and alternative forms of transportation. Artists will be expected to lead a community-build process and collaborate with a project committee to help hone a scope of work; this group will include representatives from the City, Cayuga Waterfront Trail Initiative, Friends of Stewart Park, Bike Walk Tompkins, Community Arts Partnership, Park Foundation, Downtown Ithaca Alliance, Ithaca Children's Garden, GIAC, Ithaca Youth Bureau, Finger Lakes ReUse, and RIBs, as well as individual artists with experience in collaborative community-built public art projects.

This RFQ is open to all. Individual artists or a collaboration of artists are welcome to apply. Familiarity with kinetic elements and/or re-used materials recommended, as is working with large scale art construction, assembly, installation and materials. Experience in community-build projects is also preferred. Artists based regionally to Central New York are especially encouraged to apply.

## SECTION II – RESPONSE INFORMATION

### I. Requirements and Deadlines for Submitting a Response to Call

- a. Deadline: **Friday, September 20<sup>th</sup>, 2019**
- b. Submissions will be accepted via email/link to Alexander Phillips at:

**Email / Link:**

[aphillips@cityofithaca.org](mailto:aphillips@cityofithaca.org)

**or**

**Mail:**

C/o Department of Planning and  
Development

<https://forms.gle/fuBN2FSuiB4qMv6f9>

108 E. Green Street, Ithaca, NY 14850

## SECTION II – RESPONSE INFORMATION (cont.)

- c. To be considered for this commission opportunity, artists must submit the following:
1. A one page letter of interest, including a description of any past related experience with large scale art construction, assembly, installation and materials and how you have worked to develop past projects. 500 words max, .doc, .docx, or .pdf files only.
  2. Email and phone contacts for three sources who know your work well.
  3. Prior project budgets
  4. A current resume
  5. A preliminary description of your needs including:
    - Your schedule / availability, and any scheduling limitations;
    - Your ability to work locally or your travel and housing needs,
    - Potential space needs for work and space needed for the completed project;
    - Potential volunteer requests and expertise needed.
  6. Upload up to ten digital images documenting previously *completed* artwork.
    - Digital images must be JPEG or JPG only.
    - File Size: under 10 MB, if over please provide a link via dropbox, wetransfer, google drive.
    - Do not include more than one image in each JPEG.
    - Do not superimpose your name, logo, or any other identifying characteristic on the JPEGs.
    - With each image please include: title, dimensions (H x W x D), date of completion, estimated budget and brief description of the artwork. List must identify artist's role if the project involved a team effort.
  7. Questions about the project or submittal should be directed to Alexander Phillips via email ([aphillips@cityofithaca.org](mailto:aphillips@cityofithaca.org)) or phone at 607-274-6556.

**DO NOT SEND ORIGINAL ARTWORK.** Applicants are strongly encouraged to retain a complete copy of their application for their records. Late applications will not be considered.

The City contact for this Call is Alexander Phillips, Planner.  
Any questions relating to this Call for Artist should be directed to: Alex Phillips via email ([aphillips@cityofithaca.org](mailto:aphillips@cityofithaca.org)) or phone (607-274-6556).

## **SECTION II – RESPONSE INFORMATION (cont.)**

### **II. Scope of Work**

Selected artists will collaborate with a focus group to develop design ideas and prominent locations for this project. The selected artist(s) will be expected to work with a project committee and the community to generate a final design concept and incorporate a strong community build component in production. The final product may be a singular sculptures or several sculptures. Ideally, the project will include the creation of a unique identity and then utilize a variety of outreach channels and methods to communicate the goals of the project and the opportunities for input and engagement. The desired work should incorporate kinetic elements and/or re-used materials, and should be responsive to its immediate environment / situated in place. In addition to the collaboration with the committee, the design(s) will be considered by the City of Ithaca's Community Life Commission, Board of Public Works, Planning & Economic Development Committee of Common Council, and Common Council.

#### **Estimated Budget**

The budget available for the project is not expected to exceed \$26, 000. This amount is to cover the artist fee, all costs associated with the design process (insurance, mileage, research, community engagement, materials, etc.), project outreach, community-build volunteer support, and fabrication. Project marketing and volunteer support are to be managed by either the artist or the project sponsors, depending on the final artist scope of work. A small separate fund for maintenance will also be established, outside of the main project budget.

### **III. Estimated Timeline of Project**

<b>August 9, 2019</b>	<b>Call is open for submissions.</b>
<b>September 20, 2019</b>	<b>Application Deadline 11:59 pm (local New York time)</b>
<b>September -October 2019</b>	Selection panel recommends finalist(s) for the project. Finalists will receive further information about the project.
<b>October 2019</b>	Finalized Scope of Work
<b>January 2020</b>	Project launch
<b>April 2020</b>	Project Build window begins

### **SECTION III – EVALUATION AND SELECTION**

Submitted Request for Qualification (RFQ) materials will be collected by the staff of the City of Ithaca Department of Planning & Development. Final determinations will be made by a review panel consisting of Community Arts Partnership staff, city staff, art professionals, and community members. Non-voting advisors to the panel may include additional city staff. The panel will review the work of all applicants before recommending a finalist. Selection will be based on the evidence of capability to successfully complete a large scale public art installation. The alignment of an artist's previous work and the goals of this current programs will also be considerations. The finalist will work with the review panel to create a finalized scope of work. The final recommendation of the selection panel will be reviewed by the Community Life Commission; the Planning and Economic Development Committee and the Common Council of the City of Ithaca, prior to the award of contract.

### **SECTION IV – TERMS AND CONDITIONS OF CALL**

Any Respondent that submits a response to this Call shall be deemed to agree to the following terms and conditions:

#### **1. Reservation of Rights by City**

- a. Selected artist(s) must sign an agreement with the City of Ithaca (as approved by the City Attorney) prior to beginning installation. Finished pieces will be the property of the City of Ithaca and subject to a contract approved by the City Attorney. The City of Ithaca reserves the right to reproduce finished work for promotion and archival purposes in both print and electronic form. The City of Ithaca will not sell reproductions of the work without written consent of the artist(s). The artist(s) shall waive his/her rights under the Visual Rights Act of 1990 and Section 14.03 of NYS Cultural Affairs Laws, to the extent that such rights would preclude or constrain the right of the City to remove any accepted artwork. Submission of a proposal for this call implies acceptance of all conditions here stated.